



**REGULATION OF EXTRA CURRICULAR
ACTIVITIES
(AFTER SCHOOL)**

REGULATION OF EXTRACURRICULAR ACTIVITIES (AFTER SCHOOL)

INTRODUCTION

This regulation is mandatory for all students in the College of San Carlos Amercano registered to extracurricular activities and shall be fully complied.

CHAPTER I GENERAL PROVISIONS

Article 1st. Students shall be considered enrolled when:

- I. Has made the registration process.
 - i. Has received the uniform of the representative team.
- II. Has fully covered the monthly payments of academic, cultural or sports activity to which he is registered.
- III. Has the registration card for extracurricular activities with his photo.

Article 2nd. For admission to facilities and/or extracurricular activities, students must :

- I. Visibly carry the card at the entrance of the facility.
- II. Be current on their monthly payments.
- III. Have access to the premises 10 minutes before the scheduled activities.
- IV. Will have a maximum delay margin of 5 minutes on each activity.
- V. Be aware that 3 late arrivals will be considered as a failure.
- VI. Accept that they can not enter any activity that is not registered.
- VII. Have the sports equipment, musical instruments, clothing, among others; the teacher has asked for their activity.
- VIII. Take care to use the proper equipment and facilities for the scheduled activity, misuse of these have the appropriate penalties based on the Regulations of the American College of San Carlos for his level.

Article 3rd. For the exit of facilities and/or extracurricular activities, students will have to:

- I. Leave punctually the activity and the premises.

CHAPTER II BEHAVIOR

Article 4th. The behavior of students must cover the following obligations:

- I. Students are expected to show and address teachers, coaches, visitors, partners and personnel with respect. Failure to do so they may generate a penalty and/or sanction.
- II. Each activity will include technical regulations of the area, it must abide by belonging to such activity.
- III. In case of competition the parent and/or tutor who go to these events, must behave properly without attacking anybody and is committed to use cheers of support and motivation to his son and his companions if it is a sports team.
- IV. In case of competition the parent and/or tutor commits to **Never** support violence or insults, to criticize or recriminate the referees, opponents, coaches and even parents of the college teams.

- V. Failure to comply with subsections I, II, III and IV of this Article shall be considered a serious offense and it shall be forwarded to the Commission of Honor and Justice for deliberation and punishment.
- VI. The school reserves the right to cancel the student's participation and/or the team of After School activities in case we should not count on the commitment to assist timely to go to league matches or competitions in which enrolled the student is enrolled or team representing the school.

CHAPTER III COMPETENCIES AND PARTICIPATION

Article 5th. In competencies and/or participations:

- I. An invitation to the event will be conducted by the trainer and/or teacher.
- II. In events organized by SEP, CODESON, CONDE, CONADEIP, IMCA, CONACULTA, among others, will be under the consideration of the Coordination of Sports and Culture, participation or invitation will be based on planned activities and the annual calendar of events of Coordination of the Colegio Americano of San Carlos.
- III. Participation based on the activities planned by the College and the annual calendar of events Coordination of Sports and Culture shall be notified at the beginning of the school year through the official media of the College and is the responsibility of the student and parents to attend punctually.
- IV. For events held outside the metropolitan area will be necessary to cover the costs generated by student and have the College Health Insurance in case of traveling.

CHAPTER IV WITHDRAWALS AND CHANGES

Artículo 6o. In withdrawals and/or changes:

- I. **Failure to attend the activity does not generate its withdrawal**, so the payment charges will continue on the student's account within the College, that is which it is required as compulsory to generate the withdrawal procedure directly in Coordination of Sports and Culture.
- II. Withdrawals generated once the month has started with its activities **are Non-refundable** even if the student does not attend any of them.
- III. For no reason exist the transmission of balances from one activity to another so when a student wants to change activity shall notify it before the 20th of the current month to schedule his change in the proper activity. **These changes are subject to quota in the activity.**
- IV. The school reserves the right to open an activity if does not have the minimum enrollment required for the activity to be sustainable.
- V. If an activity **has not** been opened, this payment will be credited to the account of the student's tuition.

By signing this pledge I comply in full in order this Regulation and I knew that I have to met it to avoid suspension in the class to which I am enrolled.

Name and signature of the father or tutor

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Name an signature of the student

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Date: Guaymas, Sonora ____ de ____ del 201 .