



REGULATIONS FOR OPERATION OF THE HONOR AND JUSTICE COMMISSION

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COLEGIO AMERICANO DE SAN CARLOS

REGULATIONS FOR THE OPERATION OF THE HONOR AND JUSTICE COMMISSION

INTRODUCTION

The contents of this document constitutes the general framework for the Academic and Administrative **Law System of the Honor and Justice Commission of the Colegio Americano of San Carlos in all levels of education.**

The College aware of the responsibility that has to cooperate in the academic and administrative development of the communities, has a system of order and respect known as the Honor and Justice Commission in order to know and sanction conduct of students, parents and teachers who violate the ordinances that govern this institution and who commit serious offenses that disrupt the academic and functional life at the request of any of the members that compose it, then the Honor and Justice Commission will function, only to learn specific issues to be addressed at that time, and will take a resolution for each individual case.

TITLE I COMMISSION OF HONOR AND JUSTICE

CHAPTER I DEFINITION

Article 1st. The Honor and Justice Commission is a disciplinary collegial body whose mission is to know of the misconduct of students, parents or teachers without prejudice to the sanctions that they will be creditors in connection with the conduct engaged.

CHAPTER II PURPOSE

Article 2nd. This ordinance is to regulate integration, attributions and operation of the Honor and Justice Commission of the Colegio americano of San Carlos referred to the articles of Regulations of Students, Systems and Policies of Faculty and Staff. The implementation and monitoring of these rules rests with the Director of the College.

CHAPTER III ATTRIBUTIONS

Article 3rd. The Commission shall have the following attributions:

- I. Know of a breach of the obligations of the student or students, parents or teachers.
- II. Know and decide the procedures and sanctions that are related to the regulatory regime and behavioral rules of the institution that are established for members of the community defining the penalties as appropriate.
- III. Act according to the Regulations and must rule listening all versions of the case impartially.
- IV. The Honor and Justice Committee will hear, **where it deems appropriate**, the version of the person allegedly accused of having committed one or more administrative or academic offenses outlined in this regulation.

Article 4th. The opinion of the Committee of Honor and Justice is FINAL.

**TITLE II
STAFF INVOLVED IN THE COMMISSION OF HONOR AND JUSTICE**

**CHAPTER I
DEFINITION**

Article 5th. The personnel of the Honor and Justice Commission is responsible for assessing the behavior and define the penalty according to Philosophy, Values, Ideology and Model of the Institution and in accordance with the objectives set by the College and will always be variable and will remain anonymous.

Article 6th. The Level Director will serve as representative to deliver and apply the relevant decision.

**CHAPTER II
THE APPLICABLE SANCTIONS**

Article 7th. The sanction applied by the Honor and Justice Commission of one or more academic or administrative offenses against the Regulations in different Titles and Chapters, according to their severity, and once dictated by the Commission, may be one or more of which are listed below:

- I. Verbal reprimand.
- II. Written warning with copy to the students file with the respective conditioning.
- III. Suspension of assessments, which will mean a failing grade.
- IV. Loss of scholarship in the period.
- V. Definitive loss of the scholarship.
- VI. Loss of bonus of the month.
- VII. Loss of bonus period.
- VIII. Total loss of the bonus.
- IX. Financial penalty for breach of the traffic regulations of entry or exit.
- X. Economic penalty for breach of regulations.
- XI. Repair of all damage.
- XII. Full payment of the damages caused.
- XIII. Participation in community work.
- XIV. Reregistration conditioning.
- XV. Temporary withdrawal of representative teams or cultural groups in the institution.
- XVI. Definitive withdrawal of representative teams or cultural groups in the institution.
- XVII. Denial of access or expulsion of institutional space for a short period of time not to exceed 3 business days.
- XVIII. Temporary suspension of the institution, more than 3 business days.
- XIX. Definitive expulsion from the institution.
- XX. Definitive expulsion from the institution with report to Education Authorities.
- XXI. Definitive expulsion from the institution with report to Competent authorities.
- XXII. Refer the case to the bodies of guardianship or institutions supporting children and youth at risk, in order to enter rehabilitation programs, rehabilitation or improvement of appropriate behavior.
- XXIII. *Plus all those who are within the applicable law.*

Article 8th. In some cases the Commission will apply one or more penalties depending on the seriousness of the case..